# **Services Related to Booth Operation**

05-1	Transport Service	
	Transport, Load-in&Load-out Service	106
05-2	Rental Fixtures	
	Package Booth Service & Rental Fixtures	107
	2. PC and Monitor Rental	116
05-3	Infrastructure Services	
	1. Internet Connection	118
	2. Temporary Telephone Line Service	119
	3. Antenna Installation	120
	4. Booth Air Conditioning	121
	5. Water Supply, Drainage, Compressed Air and Gas	122
05-4	Booth Management Services	
	1. Meeting Room (Rental)	123
	2. Hotel Reservations	124
	3. Food / Beverage Tickets	125
	4. Catering Service	126
	5. Bento (Box Lunch) Delivery Service	127
	6. Reception Staff / Non-Technical Interpreter	128
	7. Booth Security Guard	129
	8. Booth Photography	130
	9. Booth Cleaning	131



# **Transport Service**



# Transport, Load-in&Load-out Service

Domestic cargo service is available as outlined below. Exhibitors who wish to use this service are required to submit the **Application for Transport**, **Load-in/Load-out Service <No.52>\*** to Plus Cargo Service by **Friday**, **September 18**.

\*Download the application from the official website (www.ceatec.com) or use the online application system.

### **■**Domestic Cargo System



#### Fees

①Fees for delivery to or pick up from Makuhari Messe.

\*tax included.

Region	~ 2kg	~ 5kg	~ 10kg	~ 20kg	every additional 10kg
Hokkaido	¥1,800	¥2,000	¥2,250	¥2,500	¥1,200
Tohoku	¥1,400	¥1,600	¥1,800	¥2,050	¥1,000
Kanto/Koshin-Etsu	¥1,350	¥1,550	¥1,750	¥1,950	¥800
Chubu/Hokuriku	¥1,400	¥1,600	¥1,800	¥2,050	¥900
Kinki	¥1,500	¥1,700	¥1,900	¥2,100	¥1,000
Chugoku	¥1,600	¥1,800	¥2,000	¥2,250	¥1,100
Shikoku	¥1,700	¥1,900	¥2,150	¥2,350	¥1,100
Kyushu	¥1,800	¥2,000	¥2,250	¥2,500	¥1,200
Okinawa	¥2,450	¥3,050	¥4,100	¥5,150	¥1,400

- ②Empty container storage fee (freight-in, storage and delivery to exhibition): ¥500 (tax included) per box. The sum of the three sides of the box should be less than 185cm.
- ③Insurance: Exhibitors shipping via the event shipping service in ① above are requested to take out comprehensive event insurance. The insurance fee is ¥15 per ¥10,000 assessed value, with a minimum insurance fee of ¥1,000.
- (4) Rental folklift and driver:

	Fees (tax included)		
Driver	¥3,780 / hour		
2.5t Folklift	¥16,200 / 30-min ¥8,100 / every additional 30-min		
6.0t Folklift	Please inquire of Plus Cargo Service		

# APP.

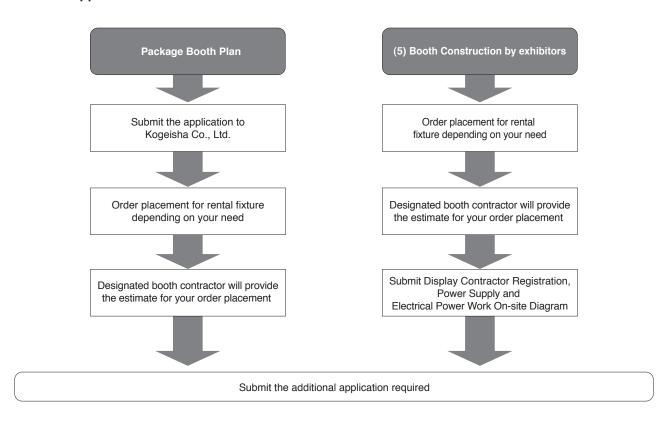
No.36

# 1. Package Booth Service & Rental Fixtures

The Management Office will make the following package displays and booth fittings available for exhibitors. To rent this equipment, fill in the **Application for Package Booth Service / Rental Fixtures <No.36>\*** and submit it by **Friday, September 4** to Kogeisha Co., Ltd.

\*Download the application from the official website (www.ceatec.com) or use the online application system.

### ■Flow of application



\*Exhibitors who apply for the package booth plan do not need to submit other relevant applications. Kogeisha will submit the application for electrical power supply, the electrical power work on-site diagram, and the display contractor registration on behalf of the exhibitors. Note that the fee of the package booth plan does not include the cost of electric supply work and electric rates.

Reference

Electric work: ¥7,560 per 1 kW (including tax)
Electric rate: ¥3,240 per 1 kW (including tax)

\* For the details about electric work, see Page 092.

Package plans can be tailored and other arrangements are available. Feel free to ask us.

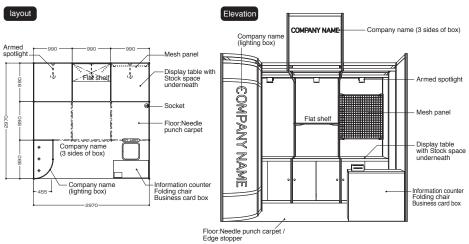
Kogeisha Co., Ltd.

Person in charge: Yamada, Kodai

6-17-5, Hongo, Bunkyo-ku, Tokyo 113-0033 Tel: +81-3-5684-7343 Fax: +81-3-5684-7337

E-mail: ceatec@kogeisha.co.jp

### ①Package Booth Plan A (Standard) 1-Booth Package

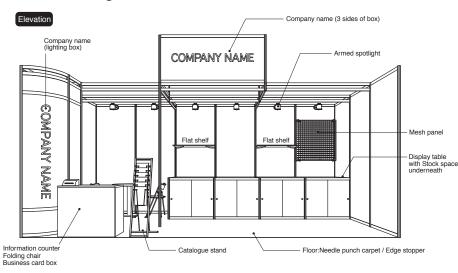


Item	Quantity
Floor carpet*	1
Edge stopper	3m
Display table	3
Display table	1
Mesh panel	1
Company name	3 sides
Company name (Flour.light included)	1
Information counter	1
Folding chair	1
Business card box	1
Armed spotlight	3
Socket	1

Total amount (tax included) ¥245,160

\*Specify a desired color referring to the color sample attached to No.36.

### 2-Booth Package

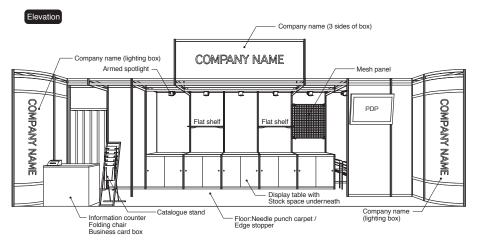


Floor carpet*	2
Edge stopper	6m
Display table	4
Flat shelf	2
Mesh panel	1
Company name	3 sides
Company name (Flour.light included)	1
Information counter	1
Folding chair	3
Round table	1
Catalogue stand	1
Business card box	1
Armed spotlight	6
Socket	2

Total amount (tax included) ¥352,080

\*Specify a desired color referring to the color sample attached to No.36.

#### 3-Booth Package



- \*The package booth plans above do not include costs related to electrical facility construction and electrical consumption.
- \*For color wall panels, ¥64,800, ¥86,400, ¥108,000 will be charged for 1-booth, 2-booth, 3-booth plans, respectively. \*If a booth is located at a corner, no wall panel will be set up facing the visitor passage and only
- a fascia will be set up. Contact the Management Office to set up wall panels. No additional cost is required.

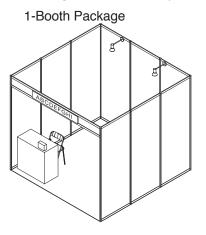
\*Cutting sheet lettering for corporate logos will be charged separately.

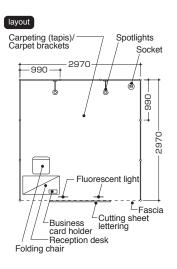
Item	Quantity
Floor carpet*	3
Edge stopper	9m
Display table	5
Flat shelf	2
Wall panel (W990)	3
Wall panel (W495)	1
Accodion door	1
Mesh panel	1
Company name	3 sides
Company name (Flour.light included)	2
POD (42 inch)	1
Meeting set	1
Information counter	1
Folding chair	1
Catalogue stand	1
Business card box	1
Armed spotlight	7
Socket	2

Total amount (tax included) ¥624,240

\*Specify a desired color referring to the color sample attached to No.36.

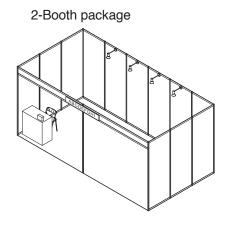
### Package Booth Plan B (Basic)

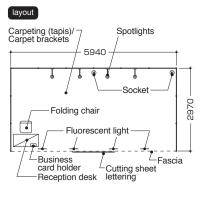




Item	Quantity
Carpeting (tapis)	1
Carpet brackets	3m
Fascia	3m
Reception desk	1
Folding chair	1
Cutting sheet lettering	1
Business card holder	1
Spotlights	2
Fluorescent light	2
Socket	1

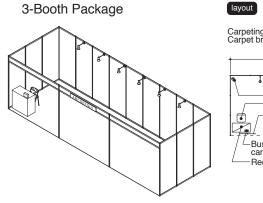
Total amount (tax included) ¥102,600





Item	Quantity
Carpeting (tapis)	2
Carpet brackets	6m
Fascia	6m
Reception desk	1
Folding chair	1
Cutting sheet lettering	1
Business card holder	1
Spotlights	4
Fluorescent light	4
Socket	2

Total amount (tax included) ¥147,960



layout	
Carpeting (tapis)/ Spotlights Carpet brackets	
Folding chair  Fluorescent light  Business card holder Reception desk lettering	

Item	Quantity
Carpeting (tapis)	3
Carpet brackets	9m
Fascia	9m
Reception desk	1
Folding chair	1
Cutting sheet lettering	1
Business card holder	1
Spotlights	6
Fluorescent light	6
Socket	3

Total amount (tax included) ¥204,120

<sup>\*</sup>The above package booth plan does not include costs related to electrical facility construction or electricity consumption.

<sup>\*</sup>If a booth is located at the corner, no wall panel will be set up facing the visitor passage and only a fascia will be set up. Contact the Management Office to set up wall panels. (No additional cost is required)

<sup>\*</sup>The cutting sheet lettering for the corporate logo will be charged separately.

# **3 Package Booth Plan C (Colored System Panel)**

### 1-Booth Package



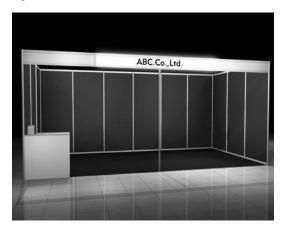
		2222	Socket (Install	able in your desired place)
	990		0	
Reception desk  Business card box				— Folding chair

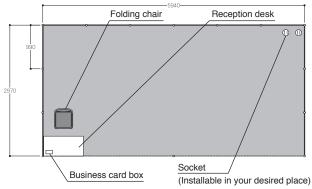
Item	Quantity
Illuminating fascia (company name color: black)	1
Floor carpet*	1booth
Wall color sheet*	1booth
Socket	1
Reception desk	1
Folding chair	1
Business card box	1

Total amount (tax included) ¥151,200

\*Please indicate your desired color referring to the color samples attached to No.36.

### 2-Booth Package





Item	Quantity
Illuminating fascia (company name color: black)	1
Floor carpet*	2booths
Wall color sheet*	2booths
Socket	2
Reception desk	1
Folding chair	1
Business card box	1

Total amount (tax included) ¥313,200

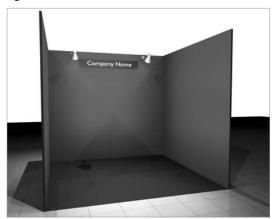
\*Please indicate your desired color referring to the color samples attached to No.36.

<sup>•</sup> If a booth is located at a corner, no wall panel will be set up facing the visitor passage and only a fascia will be set up. To set up wall panels, contact the Management Office. No additional cost is required.

<sup>•</sup> Cutting sheet lettering for corporate logos will be charged separately.

# **4** Package Booth Plan D (Colored Wood Panel)

### 1-Booth Package



	Arm spotlight
3000	Socket (Installable in your desired place)

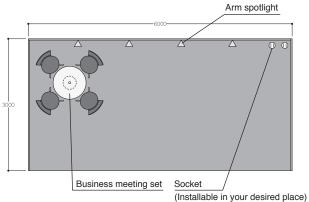
Item	Quantity
Company name plate (outline characters on a black background)	1
Floor carpet*	1booth
Wall color sheet*	1booth
Socket	1
Arm spotlight	2

Total amount (tax included) ¥205,200

\*Please indicate your desired color referring to the color samples attached to No.36.

## 2-Booth Package





Item	Quantity
Company name plate (outline characters on a black background)	1
Floor carpet*	2booths
Wall color sheet*	2booths
Socket	2
Reception desk	1
Meeting set	1
Arm spotlight	1

Total amount (tax included) ¥291,600

<sup>\*</sup>Please indicate your desired color referring to the color samples attached to No.36.

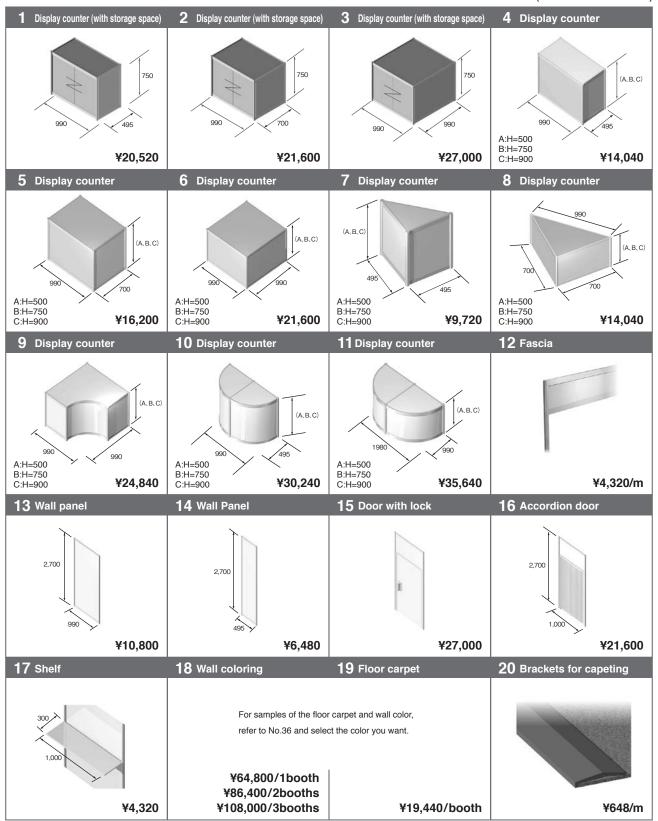
<sup>•</sup> If a booth is located at a corner, no wall panel will be set up facing the visitor passage and only a fascia will be set up. To set up wall panels, contact the Management Office. No additional cost is required.

<sup>•</sup> Cutting sheet lettering for corporate logos will be charged separately.

### **■**Standard Booth Options

Standard package booths are assembled based on each exhibitor's selection of components from the following Standard List of Optional Fixtures/Furniture.

(\*Prices include tax)



<sup>\*</sup>When providing equipment which has various types, indicate the type (A to D) such as height and color in the Applications. (ex. 4-A)

(\*Prices include tax)



<sup>\*</sup>When providing equipment which has various types, indicate the type (A to D) such as height and color in the Applications. (ex. 4-A)

(\*Prices include tax)

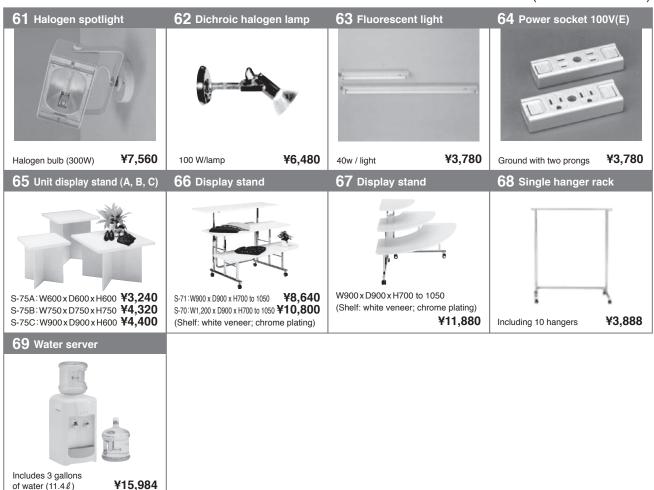


<sup>\*</sup>The actual lighting fixtures may differ slightly from the pictures shown.

When providing equipment which has various types, indicate the type (A to D) such as height and color in the Applications. (ex. 4-A)

of water  $(11.4\ell)$ 

(\*Prices include tax)



\*When providing equipment of various types, provide information (A to D) such as height and color in the Application. (ex. 4-A) \*If chain hooks are necessary for panel installation, please contact us.

> We offer various other rental fixtures; visit the following website for details. http://www.hiratsuka-lease.co.jp Please indicate the product number in No.36.



## 2. PC and Monitor Rental

Exhibitors who require PC rental, are requested to submit the Application for PC and Monitor Rental <No.53>\* to Kissei Comtec by Friday, September 18. Due to a rush of applications for PC rentals immediately before the show, we may not be able to meet all requests. Please submit your application as early as possible. \*Download the application from the official website (www.ceatec.com) or use the online application system.

#### ■Dates:

Delivery: 10:00 a.m. - Noon on October 6 (Tue) Pick-up: 5:00 p.m. – 7:00 p.m. on October 10 (Sat)

\*Please note that the picking-up service is done in order, so you may need to wait.

#### Rental Fees

- \*The following rental prices are special prices effective during the show (incl. delivery and tax). Unpacking, setup and re-packing are not included.
- \*Optional paid services are available, including network cable-laying and setup inside booths, unpacking and setting up fittings, and taking down and repacking fittings. Contact the Kissei Comtec Sales Dept. for more details.
- \*In addition to the below, PCs, peripheral equipment, network equipment and other equipment are available for rent during the show.

#### ① Package Plan (PC rental with popular software installation and Windows Update)

No.	Presentation Plan	Price	OS	Reference
P1	DELL Latitude E6510 (English)	¥12,420	Windows7-Pro 32bit	Microsoft Office Standard Edition is installed.
P2	DELL OptiPlex 980SFF (English) *1	¥13,500	Windows7-Pro 32bit	Presentation tool, "PowerPoint" is available. Please choose from 2007, 2010 and 2013.

N	Ю.	Internet connection Plan	Price	OS	Reference
F	23	DELL Latitude E6510 (English)	¥12,420	Windows7-Pro 32bit	NOD and the latest version of the Windows update
F	P4	DELL OptiPlex 980SFF (English) *1	¥13,500	Windows7-Pro 32bit	software are installed for the security countermeasure.

	No.	All in One Plan	Price	OS	Reference
ſ	P5	DELL Latitude E6510 (English)	¥16,200	Windows7-Pro 32bit	Microsoft Office Standard Edition, NOD and the latest version of the Windows update software are installed.
	P6	DELL OptiPlex 980SFF (English) *1	¥17,280	Windows7-Pro 32bit	Please choose from 2007, 2010 and 2013.

<sup>\*1</sup> Display is not included.

#### ② Lanton PC

(L)	iptop i o						
No.	Items	Price	RAM	CPU	Graphic/VRAM/output-terminal	Drive	os
1	DELL Latitude E6520 (Japanese) (1600×900)	¥9,720	4GB	Corei7 2.7G	NVIDIA NVS 4200M VGA·HDMI(VIDEO output only)	DVDSuperMulti	Win7-Pro 32bit
2	DELL Latitude E6510 (English) (1600×900)	¥9,180	4GB	Corei7 2.66G	onboard graphics VGA·DisplayPort	DVDSuperMulti	Win7-Pro 32bit
3	LENOVO ThinkPad T540p 20BF-AOXTJP (Japanese) (1920×1080)	¥11,880	8GB	Corei7 2.7G	NVIDIA Geforce GT 730M VGA-MiniDisplayPort	DVDSuperMulti	Win8.1u-Pro 64bit or Win7-Pro 64bit
4	Toshiba dynabook B551 (Japanese) (1366×768)	¥8,640	2GB	Core i5 2.3G	onboard graphics VGA	DVDSuperMulti	Win7-Pro 32bit
5	HP ProBook 450 G1 (Japanese) (1366×768)	¥10,260	4GB	Core i5 2.5G	onboard graphics/HDMI·VGA (No screaw holes for the port)	DVDSuperMulti	Win8.1u-Pro 64bit or Win7-Pro 32bit/64bit
6	Apple MacBook Pro MD103J/A (Japanese) (1440×900)	¥16,200	4GB	Core i7 2.3G	GeForce GT 650M Thunderbolt	DVDSuperMulti	OS X (10.8)
7	Expansion Memory 1024MB	¥540	*The theft of laptop PCs has bee on the increase at the exhibition. We recommend you use security cables or keep PCs in a cabinet				
8	Expansion Memory 2048MB	¥756					
			***	econninena you	dide security cables	oi keeb i os iii	a cabinet willon

¥3,240

can be locked every day after the exhibition.

## 3 Desktop PC

Security cable

	No.	Items	Price	RAM	CPU	Graphic/VRAM/output-terminal	Drive	OS
	10	DELL Optiplex 980SFF (Japanese)	¥9,720	4GB	Corei7-860 2.8G	Radeon HD 3450 256MB VGA·DVI	DVDSuperMulti	Win7-Pro 32bit
	11	DELL OptiPlex 980SFF (English)	¥9,720	4GB	Corei7-860 2.8G	Radeon HD 3450 256MB VGA-DVI	DVDSuperMulti	Win7-Pro 32bit
ĺ	12	HP EliteDesk 800G1 SF/CT (Japanese)	¥11,880	16GB	Corei7 3.4G	onboard graphics VGA·DispayPort×2	DVDSuperMulti	Win8.1u-Pro 64bit or Win7-Pro 32bit/64bit

### (4) Software Rental

No.	Items	Price	Reference
13	MS Office2007/2010/2013 Professional Plus	¥2,700	Japanese / English (Windows only) An extra installation fee will be charged.
14	MS Office2007/2010/2013 Standard	¥2,160	Japanese / English (Windows only) An extra installation fee will be charged.
15	Canon IT Solutions Nod32 AntiVirus	Free	Japanese / English (Windows only) An extra installation fee will be charged.
16	Symantec EndpointProtection	¥540	Japanese / English (Windows only) An extra installation fee will be charged.
17	Software installation fee per unit	¥2,160	
18	Data erasure software Ultra-X, Inc. Flash Erase *2	¥540	

<sup>\*2</sup> Date erasure process will take approximately 2hours.

<sup>\*</sup>Separate fee estimates will be provided for exhibitors requiring a rental PC(s) delivery at a time other than that specified above.

### **5** LCD Monitor

No.	Items	Price	Reference
19	24"TFT Mitsubishi MDT241WG and others	¥15,120	WUXGA 24" (1920×1200)
20	23.6"TFT widescreen LCD display iiyama ProLite E2473HS-2 others	¥7,884	FHD 23.6" (1920×1080)
21	19"TFT NEC Mitsubishi 194LM and others	¥5,616	SXGA 19" (1280×1024)
22	17"TFT SHARP, Samsung740N PLUS others	¥4,968	SXGA 17" (1280×1024)
23	Wall mount bracket (For 15"~24", VESA standard)	¥1,404	Monitor perestal removal fee is 2,000yen

## **6** Touch screen

	No.	Items	Price	Reference
Г	24	Eizo Multitouch 23" FlexScan T2381W_B	¥11,556	FHD 23.0"(1920×1080), Windows8·7 support

## ① iPad/iPhone

No.	Items	Price	Reference
25	Apple iPad Air2 MGLW2J/A Wifi 16GB Silver	¥7,020	Wifi model [IEEE802.11a/b/g/n]
26	Apple iPad Air2 MGH72J/A 16GB Silver Wifi+Cellular (SIM free version) *3	¥9,936	Wifi model [IEEE802.11a/b/g/n]
27	Apple iPhone6 16GB Silver SIM free version *3	¥8,964	Wifi model [IEEE802.11a/b/g/n/ac]
28	Apple iPhone6 Plus 16GB Silver SIM free version *3	¥9,936	Wifi model [IEEE802.11a/b/g/n/ac]

<sup>\*3</sup> SIM card is not included. Please contact us.

#### **8 Printer**

No.	Items	Price	Reference
29	(Inkjet) CANON PIXUS IP100	¥8,856	A4 *ink included
30	(Inkjet) CANON PIXUS iP4830	¥12,744	A4 *ink included
31	(Black&White Laser) CANON Satera LBP3000B	¥13,824	A4 *toners included
32	(Black&White Laser) CANON Satera LBP8630	¥39,960	A3 (network capable) *toners included
33	(Color Laser) CANON LBP 5910 *4	¥129,600	A3 (network capable) *installation & dismantlement work fee included

<sup>\*4</sup> No additional fee up to 500 prints. More than 501prints, ¥23 per print is added.

### **9 Network equipment**

	_	• •		
	No.	Items	Price	Reference
	34	(HUB) ELECOM EHB-UG2A08	¥2,808	10/100/1000M 8 port Switching HUB
	35	(HUB) BUFFALO LSW2-GT-16NSRR	¥4,104	10/100/1000M 16 port Switching HUB
Γ	36	(Router) YAMAHA NVR500	¥6,588	ADSL/FTTH/CATV broadband router

### **10** Useware

No.	Items	Price	Reference
37	Windows Update	¥2,160	Important update only
38	Network wiring work, setting up ect.	Ask	Network construction work in your booth
39	Unpacking installation, demolition work	Ask	
40	Installation fee for store sale and free application software	¥2,160~	



# APP. N

No.45

## 1. Internet Connection

Exhibitors who require Internet connection should submit the **Application for Internet Connection <No.45>\*** to Kissei Comtec by **Friday**, **September 11**.

\*Download the application from the official website (www.ceatec.com) or use the online application system.

#### ■Internet connection (100 Mbps)

Dynamic IP address type: ¥86,400 1 Static IP address: ¥97,200 5 Static IP addresses: ¥118,800 13 Static IP addresses: ¥172,800

- •Dynamic IP address type given private ip address from our main router system.
- •A whole amount of fee is including wiring work fee , ISP fee ,and service between period of the show.
- •The provided interface is RJ45 connector terminated cable.
- ·Hubs will be provided with up to eight ports. If you require connect 8 more devices exhibitors are required to bring their own LAN hub.
- •Exhibitors must prepare equipment such as LAN cables and LAN adapters to connect broadband routers to your device.
- $\bigstar$   $\bigstar$  Please read following article carefully ,before ordering the internet service.
- 1.These service option do not guarantee circuit speed or bandwidth of Internet, and do not guarantee connectivity which is reason occur originated from malfunction of ISP or carrier service of Internet also.
- 2.KisseiComtec do not reimburse a service fee that reason occur from above matters.

#### Static IP address service option

- \*Static IP address type service option suggest you the requirement in case of connect to outside computer ,server ,or network camera which is require static IP address.
- •DNS setting services for IP addresses delivered to exhibitors are not included.
- •IP address information give you after confirmed your payment information.
- •Static IP address type option supply already static IP address given RJ45 terminated cable to your specified drop spot.
  If you require connect to internet a couple of more device which is using static IP address type option, exhibitors are required to prepare and configurate the bringing routers.

#### ■LAN connection between booths: (up to 50 m) / ¥21,600

- •This is a service for connecting LAN cables between booths.
- •If you require connect your neighbors stand which is using wired cable we wire the cable with RJ45 terminated connector.
- •If the wired cable require 50metre more cost will be charge double.
- •The maximum extention lengh is 100metre in accordance with the ethernet standard.

#### **Others**

Services such as PC installation are optional.

Exhibitors should take necessary security countermeasures, such as updating their windows systems and installing antivirus software.

If network failure or any other problem is caused by a virus from equipment without security measures, the management office will ask the exhibitor in question to bear any and all restoration expenses.

#### Other Exclusive dedicated line service option

Exhibitors whose require exclusive dedicated line service we can suggest NTT East 's "FLET'S HIKARI NEXT "service. Please ask and place order to KisseiComtec Co.,Ltd. by **Friday August 28.** 

Depending on your requirement and whether the order is made after the deadline, it may not be possible to meet all exhibitor requirements.

Kissei Comtec Co., Ltd.

Person in charge: Mr.Mochizuki, Mr.Amino Otsuka S&S Bldg. 3-32-1, Minami-Otsuka,

Toshima-ku, Tokyo 170-0005

Tel: +81-3-5843-0318 Fax: +81-3-5979-6335

E-mail: ceatec2015@network.kcrent.jp

#### Usage Period

1:00 pm on Monday, Oct 5 to 5:00 pm on Saturday Oct 10

Up to the configuration work in the venue official connection time may delay.



No.37

05-3

# 2. Temporary Telephone Line Service

Exhibitors who require temporary telephone or fax lines are required to submit the **Application for Telephone Line <No.37>\*** to Kogeisha Co., Ltd. by **Friday, September 4**.

\*Download the application from the official website (www.ceatec.com) or use the online application system.

### **■**Usage Period

9:00 a.m. on Tuesday, Oct. 6 to 5:00 p.m. on Saturday, Oct. 10

### Fees (including both basic and telephone call charge) per Line

Line type	Fee
Analog	¥32,400 (tax included)

<sup>\*</sup> Prepaid call charge of ¥5,000 is included. You will be invoiced separately if you exceed this amount.

### **■**Telephone

Exhibitors applying for analog lines will receive an NTT telephone for in-booth usage free of charge. If a telephone is not required, the modular terminal can be used as an outlet.

## ■International Calls

Exhibitors using analog lines may make international calls through their preferred international carrier. Note that international calls may be expensive.





# 3. Antenna Installation

Exhibitors requiring a radio/television antenna for demonstration purposes should submit the **Application for Antenna Installation <No.46>\*** to Astec K.K. by **Friday, September 11**.

Terminal output is planned to be greater than 70 dB.

\*Download the application from the official website (www.ceatec.com) or use the online application system.

### ■Antenna Types

- ①Terrestrial Digital Television Antenna ¥129,600 (tax included)
- ②BS / CS 110° Antenna ¥129,600 (tax included)
- ③CS Digital Antenna (SKY PerfecTV) ¥162,000 (tax included)
- (4) FM Antenna ¥91,800 (tax included)
- ⑤AM Antenna ¥91,800 (tax included)



# 4. Booth Air Conditioning

Exhibitors who require air conditioning in their booth should submit the **Application for Booth Air Conditioning** <**No.38>\***, specifying the location of preference, to Kogeisha Co., Ltd. by **Friday, September 4.** 

It is the exhibitor's responsibility to indicate the necessary volume of electrical power supply on the Application for Electrical Power Supply and Electrical Power Work On-site Diagram in order to secure the necessary electrical power supply for air conditioners. The power supply capacity can be calculated on the basis of 1 KVA of triple-phase 200-V electricity per horsepower.

\*Download the application from the official website (www.ceatec.com) or use the online application system.

#### **Service Contents**

There are two choices of air conditioning package lease; 10-horsepower cooling water systems and 5-horsepower cooling water systems. Details are as follows:

- ①Installation location
  Units will be installed in the requested location in your booth
- Units will be installed in the requested location in your bool

  (2) Ventilation
  - Ventilation will be fixed through the front of the package. Exhibitors requiring an air duct(s) will be charged additional fees.
- ③Capacity
  The capacity of air conditioning is approximately 80m² per unit at 10-hp and approximately 33m² per unit at 5-hp.
- Water-cooling air-conditioning construction work
  Price: ¥324,000 (tax included) per package (¥162,000 per additional unit)
- ⑤Air conditioner package lease:10-hp package ¥205,200 (tax included)5-hp package ¥162,000 (tax included)

#### ■ Prohibition of air-cooling air-conditioning

The use of air-cooling air-conditioning is prohibited to prevent excessive heat discharge, which would raise the overall temperature in the halls. Exhibitors are required to use water-cooled air-conditioning systems. However, if the nature of an exhibit or presentation requires air-cooled air conditioning, the Management Office might permit the use of wall-installed air conditioning units of less than 1 hp.





No.39

# 5. Water Supply, Drainage, Compressed Air and Gas

Exhibitors who require water, air and/or gas supply are required to submit the Application for Water Supply, Drainage, Compressed Air and Gas <No.39>\*, specifying the installation location, to Three-S Setsubi Kogyo by Friday, September 4.

Primary line construction is performed to supply water, water drainage and compressed air to booths. Construction inside booths is Secondary Construction and is performed for a fee to be paid by the exhibitor.

\*Download the application from the official website (www.ceatec.com) or use the online application system.

### ■Water Supply and Drainage

·Supply pipe diameters:  $13mm\phi$ ,  $20mm\phi$ 

·Drainage pipe diameters:  $40 \text{mm} \phi$ ,  $50 \text{mm} \phi$ 

·Water pressure: 0.18 Mpa-0.2 Mpa

\*Contact the Management Office if other specifications are required.

⟨Prices (incl. tax)⟩

·Construction on 1 location: ¥64,800 \*Pipe-laying inside booths is extra

·Maintenance during the show: ¥5,400

·Water consumption fee: ¥972 / m<sup>3</sup>

### **■**Compressed Air

•Piping apertures: 1/2", 3/8", 1/4"

•Pressure: 0.7 Mpa

\*Contact the Management Office if other specifications are required.

⟨Prices (incl. tax)⟩

·Construction on 1 location: \*Pipe-laying inside booths is extra ¥75,600

·Maintenance during the show: ¥5,400

No.62

# 05-4

# 1. Meeting Room (Rental)

Meeting rooms will be set up for exhibitors to hold meetings at the exhibition.

Exhibitors who wish to use the meeting rooms are requested to submit the **Application for Meeting Room** <**No.62>\*** to the Japan Electronics Show Association (JESA) by **Friday, October 2**. Reservation times will be limited to two time-blocks per company, and will be allocated on a first-come-first-served basis. Applications will be accepted from 10:00 on **Tuesday, July 7**. If necessary, please ask JESA about the availability of rooms.

\*Download the application from the official website (www.ceatec.com) or use the online application system.

#### **■**Outline

①Available

Tuesday, October 6 – Saturday, October 10 9:00 a.m. – 4:45 p.m.

**2**Location

Exhibitors will be informed later.

3 Room Charge

¥10,800 per 45 minutes (including tax)

\*Additional equipment and drinks will be charged.

**4**Layout

Rectangular, capacity: 30 seats



#### ■Hours

	Time							
	Α	В	С	D	Е	F	G	Н
	9:00   9:45	10:00 10:45	11:00 1 11:45	12:00 12:45	13:00 13:45	14:00 1 14:45	15:00 15:45	16:00 16:45
October 6 (Tue)	1-A	1-B	1-C	1-D	1-E	1-F	1-G	1-H
October 7 (Wed)	2-A	2-B	2-C	2-D	2-E	2-F	2-G	2-H
October 8 (Thu)	3-A	3-B	3-C	3-D	3-E	3-F	3-G	3-H
October 9 (Fri)	4-A	4-B	4-C	4-D	4-E	4-F	4-G	4-H
October 10 (Sat)	5-A	5-B	5-C	5-D	5-E	5-F	5-G	5-H





### 2. Hotel Reservations

Rooms in the following hotels are available at a special rate from Sunday, October 4 to Sunday, October 11.

- -We have arranged hotels that are in walking distance to the event venue.
- -We can arrange both individual and group bookings.

Hotel	Poom typo	Special rate (including service charge and tax)		Location/Transportation	
Hotel	Room type Per Person		With breakfast	Location/Transportation	
APA Hotel & Resort (Tokyo-bay-makuhari)	Single	¥12,180	¥13,800	9 min. on foot from Kaihin Makuhari Station (JR Keiyo line) 2 min. on foot to Makuhari Messe	
2-3, Hibino, Mihama-ku, Chiba-shi TEL:043-296-1111 FAX:043-296-0977	Twin	¥11,000	¥11,700	Hotel parking: ¥1,000/overnight (until 5:00 p.m. of the second day)	
Hotel Green Tower	Single	¥11,000	¥12,500	1 min. on foot from Kaihin Makuhari Station (JR Keiyo line) 4 min. on foot to Makuhari Messe	
2-10-3, Hibino, Mihama-ku, Chiba-shi TEL:043-296-1122 FAX:043-296-1125	Twin	¥10,000	¥11,500	Hotel parking: ¥1,000/overnight	
The Manhattan	Ota va da val	Weekday <b>¥16</b> ,500	Weekday ¥18,600	5 min. on foot from Kaihin Makuhari Station (JR Keiyo line) 5 min. on foot to Makuhari Messe	
2-10-1, Hibino, Mihama-ku, Chiba-shi TEL:043-275-1111 FAX:043-275-1197	Standard	10/10,11 <b>¥24,800</b>	10/10,11 ¥27,000	Hotel parking: free of charge for lodger	
Hotel New Otani Makuhari	Single	Weekday <b>¥19,400</b>	Weekday <b>¥19</b> ,900	5 min. on foot from Kaihin Makuhari Station (JR Keiyo line)	
2-2, Hibino, Mihama-ku, Chiba-shi		10/10,11 ¥23,760	10/10,11 <b>¥24,260</b>	2 min. on foot to Makuhari Messe	
TEL:043-297-7777 FAX:043-297-7788	Twin	¥12,400	¥13,500	Hotel parking: free of charge for lodger	
Hotel New Tsukamoto	Single		¥7,500	2 min. on foot from Chiba Minato Station (JR Keiyo line) 9 min. via JR line and 8 min. on foot to Makuhari Messe	
7-1, Chibako, Chuo-ku, Chiba-shi TEL:043-243-1111 FAX:043-242-1250	Twin		¥6,900	Hotel parking: free of charge for lodger (for first 30)	
Famy Inn Makuhari	Single	¥8,100	¥8,800	5 min. from Makuhari-hongo (JR Sobu/Keisi line) Shuttle bus to Makuhari Messe	
1-33-3, Makuhari Hongo, Hanamigawa-ku, Chiba-shi TEL:043-271-5555 FAX:043-271-5772	Twin	¥5,800	¥6,500	Hotel parking: free of charge for lodger (for first 40)	

The number of rooms at the special rate is limited. Early reservation is recommended.

#### ■Room Rate:

Room rates are per person per room including service charge and tax.

#### Reservation

- 1. Rooms can be reserved at the dedicated website (http://biz.knt.co.jp/tour/ceatecjapan2015).
- 2. This special offer is valid until Friday, September 4.
- 3. The room charge must be paid by bank transfer or credit card by the date specified.

#### **■**Cancellation and changes

- 1. Reservations can be cancelled at any time by paying the specified cancellation fee.
- 2.If you change or cancel a reservation (guest's name, room type, etc.), please inform us via e-mail immediately (not by telephone).

#### Contact:

Person in charge: Suzuki, Inagaki, Inami

Global Business Management Branch, ECC Sales Headquarters, Kinki Nippon Tourist Co., Ltd.

TEL: +81-3-6891-9354 FAX: +81-3-6891-9412

E-mail: ceatec2015-gb@or.knt.co.jp

Business hours: 9:30 a.m. to 6:00 p.m. (every day except Saturday, Sunday, national holidays) \*If your email about cancellation or change does not reach us within our business hours, it will be treated as the next business day.

<sup>\*</sup>Parking fees are subject to change without notice. Parking space cannot be reserved.

<sup>\*</sup>All rooms are equipped with a bathroom.



No.31

05-4

# 3. Food / Beverage Tickets

Makuhari Subcenter Food/Beverage Tickets will be sold. Exhibitors who require Food/Beverage Tickets, are required to submit the **Application for Food/Beverage Tickets <No.31>\*** to Makuhari Messe by **Friday**, **August 28** or purchase them on site.

\*Download the application from the official website (www.ceatec.com) or use the online application system.

### ■About the Food and Beverage Tickets

- ①These tickets are valid until Thursday, December 31, 2015.
- ②Tickets are issued in ¥1,000 unit (three ¥250 tickets, two ¥100 tickets and one ¥50 ticket each).
- They are redeemable at restaurants and cafeterias on the exhibition site, as well as at restaurants in Makuhari Techno Garden, Mitsui Outlet Park Makuhari, World Business Garden (WBG), Plena Makuhari, Messe Amuse Mall, APA HOTEL & RESORT TOKYO BAY MAKUHARI, Hotel New Otani Makuhari, Hotel Green Tower Makuhari, Hotel Francs, The Manhattan, Hotel Springs, Su:k Kaihin Makuhari and aune Makuhari.
  - For more details, please see the web site: http://www.m-messe.co.jp/docs/newcityguide/meal\_ticket\_shoplist.pdf
- No change will be returned on food and beverage tickets, and the user must pay any amount over the ticket value in cash.

#### ■How to Order

- ①Purchasing in advance of the show (Tickets will be mailed following bank transfer confirmation).

  To purchase food and beverage tickets in advance, exhibitors should submit the application. Tickets, a temporary receipt and a refund application form will be mailed following bank transfer confirmation. Applications will be invalid if transfers are not confirmed by **Friday**, **September 18**, after which tickets must be purchased on-site (cash only).
- ②On-site (Cash only)
  - Food and beverage tickets can be purchased (cash only) from Wednesday, October 7 to Saturday, October 10 at the following locations:
  - ·Makuhari Messe Inc. (International Conference Hall, 1F): 9:00 a.m. 5:00 p.m.

## ■Refund Policy

After the show, the full amount paid for on-site food and beverage tickets will be refundable if the exhibitor submits the temporary receipt, a refund application form and the unused tickets to Makuhari Messe Inc. within 2 weeks after the closing the show.

A receipt will be issued, and the total amount will be deposited into a bank account designated by the exhibitor. However, there are no refunds after the receipt issued.

Refunds cannot be made in cash.



No.61

05-4

# 4. Catering Service

To enhance hospitality services to visitors, CEATEC JAPAN is expanding catering services inside booths. Exhibitors can order beverages and light snacks to be brought to their booths at specific times as amenities for business meetings, important customers and visitors.

To use these services, fill in the **Application for Catering Service <No.61>\*** and submit it by **Wednesday**, **September 30**, to Nilax Inc.

\*Download the application from the official website (www.ceatec.com) or use the online application system.

#### Menu

Menu	Unit	Unit price (tax included)
Hot coffee (units of 10 cups)	Paper cup	¥200
That solide (unite of the daps)	Cup	¥330
Iced coffee (units of 10 glasses)	Paper cup	¥200
leed collec (units of 10 glasses)	Cup	¥330
Tea (units of 10 cups)	Paper cup	¥200
rea (anno en re eape)	Cup	¥330
Iced tea (units of 10 glasses)	Paper cup	¥200
lood tod (dring of 10 gladods)	Cup	¥330
Oolong tea (units of 10 cups)	Paper cup	¥200
Coloring teat (drinks of 10 cups)	Cup	¥330
Orange juice (units of 10 glasses)	Paper cup	¥200
Crange Juice (units of 10 glasses)	Cup	¥330
Evian (bottled water)	330-ml	¥150
Eviair (ootiled water)	500-ml	¥200
Wine (bottled)	Red	¥3,200
wille (bottled)	White	¥3,200
Canned beer	350-ml	¥450
Pastry platter (for approx. 10 persor	¥3,000	
Sandwich platter (for approx. 10 pers	¥3,000	
Sandwich box (1 box/person)		¥500







# 5. Bento (Box Lunch) Delivery Service

Lunch box/beverage delivery services to your booth will be available during the exhibition period. Exhibitors who request this service should submit the **Application for Bento (Box Lunch) Delivery Service <No.63>\*** to Wako Sangyo Co., Ltd. by **Friday, October 2**.

\*Download the application from the official website (www.ceatec.com) or use the online application system.

### **■**Delivery items

### 1) Daily lunch special

Choice of ¥770-lunch, ¥930-lunch, and ¥1,130-lunch

\*Special party lunch plan will be available upon request.

	¥ 770	¥ 930	¥ 1,130
Oct.5	Cutlets Bento (pork cutlets)	Chicken Cutlets Bento	Beef Shigure-ni Bento (ginger beef)
Oct.6	Fried Seafood Bento	Beef Shigure-ni Bento (ginger beef)	Takikomi Gohan Bento (rice cooked with assorted ingredients)
Oct.7	Soboro Bento (seasoned ground meat)	Cutlets Bento (pork cutlets)	Kasuduke Bento (broiled lees-pickled fish)
Oct.8	Karaage Bento (deep-fried chicken)	Makunouchi Bento (fish, meat, and vegetables)	Western Bento
Oct.9	Japanese Bento	Chinese Bento	Special Makunouchi Bento
Oct.10	Western Bento	Variety Bento	Joy of Chicken Bento

<sup>\*</sup> All bento boxes come with a 185-ml can of Japanese tea.

### 2 Beverages

Oolong tea (2L plastic bottle): ¥500
 Oolong tea (500ml plastic bottle): ¥160
 Mineral water (500ml plastic bottle): ¥160
 Japanese tea (500ml plastic bottle): ¥160
 Beer (350ml can): ¥400

### **3**Fixtures

Paper cup (small): ¥20Coffee maker set: ¥21,000

## **■**Delivery time

Lunch/beverages will be delivered by 11:45 a.m. to your booth.

#### ■How to pay

Catering staff will visit your booth to collect the payment (in cash) in the afternoon on the last day of the show. If you wish to pay by bank transfer, please specify in the application.

<sup>\*</sup>This set includes coffee beans, paper cups, sugar, muddlers, milk and paper filters for 120 cups of coffee.

<sup>\*</sup>Please prepare a socket (950w) inside your booth.

# 05-4

# **Booth Management Services**



# 6. Reception Staff/Non-Technical Interpreter

Exhibitors who require booth attendees/interpreters should submit the **Application for Reception Staff/Non-Technical Interpreter <No.54>\* to Ken & Staff Co., Ltd. by Friday, September 18.** 

\*Download the application from the official website (www.ceatec.com) or use the online application system.

#### Rates

### ①Booth receptionist:

1 day (max. 8 hours)	¥16,912 (tax included)
----------------------	------------------------

### 2 Interpreting

General Interpreting (Japanese-English)

1 day (max. 8 hours)	¥31,168 (tax included)
----------------------	------------------------

Business Meeting Interpreting (Japanese-English)

1 day (max. 8 hours)	¥59,680 (tax included)
1 day (max. 8 nours)	¥59,680 (tax included)

<sup>\*</sup>The above prices assume eight (8) hours or less of work. Overtime fees will be charged for work surpassing eight (8) hours at 1.25 times ¥1,650 per hour for Reception Desk Staffing, ¥3,300 per hour for interpreting and ¥6,600 per hour for business meeting interpreting. Meals, transportation and consumption tax are included in these fees.

<sup>\*</sup>Estimates will be provided for interpreting services in languages other than English.

# 05-4

# **Booth Management Services**



# 7. Booth Security Guard

Exhibitors who need booth security guards during the load-in and show periods should submit the **Application for Booth Security Guard <No.55>\*** to TEXS Co., Ltd. by **Friday, September 18.** 

\*Download the application from the official website (www.ceatec.com) or use the online application system.

## ■Night watch

Example: From 6:00 p.m. to 9:00 a.m.

1 watch area ¥92,208 (tax included)

- \*The above amount applies to one watch area. It includes staff cost (including backup staff cost), their transportation and meal expenses, and 8% consumption tax.
- \*We will check the size and configuration of the booth and the objects and items to watch and then consult with the exhibitor about the necessary number of staff.
- \*Estimates can be provided for other time periods and day shifts. Please note that the rate and number of necessary staff for night shifts and day shifts are different.





# 8. Booth Photography

Exhibitors who require booth photography, are requested to submit the **Application for Booth Photography** <**No.56>\*** to Kurano Photo Office by **Friday, September 18**.

\*Download the application from the official website (www.ceatec.com) or use the online application system.

#### **■**Service contents

- ①Camera to be used
  Digital camera (approximately 15 mega pixels)
- 2 Rate
  - ¥10,800 (tax included) per shot
  - \* Including one cabinet print.
  - \* Delivery fee will be charged separately.
- 3Shooting date and time According to your preference
- **4** Delivery

Photo data to be delivered on Friday, October 23 (planned)

# 05-4

# **Booth Management Services**



No.57

# 9. Booth Cleaning

Exhibitors requiring booth-cleaning services must submit the Application for Booth Cleaning <No.57>\* to Chiba-Pref. Bldg. Maintenance Corp. by Friday, September 18.

\*Download the application from the official website (www.ceatec.com) or use the online application system.

- ①Cleaning Charge
  - ¥3,240 (tax included) per booth (9m²) for 5 days.
  - Specify the number of booths to be cleaned when in the application form.
- ②Cleaning Hours
  - Every evening during the four days from October 6 to October 9
- **3**Cleaning method
  - Vacuuming or mopping the booth floor (cleaning of display counters, showcases and products not included)